

CENTRAL COUNTING STATION PLAN

Once the Early Voting Ballot Board has finished reviewing the Absentee Ballots by Mail and completed that task, they become the members of the Central Counting Station.

The election administrator, Donald Robinette, will be the CCS Manager. The presiding Judge will be Kyle Bond, and the alternate judge will be Cindy Leleko. The remaining clerks will assist.

First item of business is to swear in everyone.

Second explain the process of checking the carrier envelopes.

Third, any questionable signatures or other items are reviewed and voted on at least by the two judges and if there is indecision then the entire board.

Fourth, Ballots are then removed from their carrier envelopes in such a way as to avoid revealing how a person voted. They are recounted as far as quantity before being scanned.

Fifth, the ballots are run through a Hart Verity Scanner as Absentee ballots.

Sixth, any other ballots, such as emergency, provisional, limited are also reviewed and counted.

Seventh, once all the Absentee and other special ballots are accounted for and counted, the work moves to checking out the early voting ballot boxes. All the seals on the equipment are verified before opening the boxes. Any tapes on the equipment are also reviewed against what is on the V-drive, once it is read.

Once all these tasks are completed, then the board seals up the voted ballots into new containers and are labeled. They will be reopened once the statutory post election hand count audit is to take place.

All the election materials will then be stored for 22 months.

One other note: before ANY ballots are counted the tabulator must be shown to be counting accurately. This is accomplished by rerunning the Public Logic and Test before early voting started. It must also be run again before the board can leave for the evening. These second and third tests are not public, but for the board.